

Systems and Procedures for Maintenance and Utilization of Physical, Academic and Support Facilities

The physical facilities are maintained by the University's engineering section, which comprises of civil engineers and electrical engineers. The sub-sections in the engineering wing have competent plumbers, electricians, carpenters and computer analysts whose services are available round the clock in the campus.

All the science and computer laboratories have been allotted one or more staff members to monitor effective functioning of the laboratories. The staff are held responsible for the maintenance and smooth functioning of the respective equipment. Log books, tools and plant registers are maintained by the respective laboratories to report entries and defects arising for rectification. All major repairs are identified and external expertise sought for maintenance of equipment wherever necessary. The Engineering Section maintains regularly buildings, infrastructure and equipment. The Heads of Departments report to the administration periodically for all the maintenance works which are attended to on priority basis. Annual Maintenance Contract has been entered into for the vulnerable equipment.