DRAVIDIAN UNIVERSITY , KUPPAM
FORM OF PARTICUALRS TO BE SUBMITTED BY THE CANDIDATES

[This Form is to be filled in by the Applicant and make *10 (TEN)* xerox copies of the same and enclose along with the application]

1.	Name of the post applied for [Subject and the Institution]	a) Post : b) Subject : c) Specialization : d) Institution :
2.	Name of the candidate in full with address for communication	:
3.	Date of Birth and Age	:
4.	Specify Community (also specify sub group in case of BC's)	:

5. Qualifications : (Start with highest degree) :

Examination passed	Class	% of marks	Date & Year	University / Institution

5(a)	Details of NET / SLET / SET Exams Passed (enclose certificate)	

6. Research and Publications:
   (a) Publications

	Published (Specify number)		To be Published (Specify number)	
	Indian	Foreign	Indian	Foreign
1. Research Papers				
2. Articles				
3. Books (chapters)				

b) Conferences / Seminars etc.,

	Attended	Presented	Organised
1. National			
2. International			

7. Research Guidance (Specify number)

	M.Phil.	Ph.D.
Awarded		
Working		

(P.T.O)

8. Teaching Experience (At University level or Degree level)

Name of the Post	Name of the Institution where worked	Period with dates		Total teaching Experience
		U.G.	P.G.	

9. Research Experience (Specify full details)

S.No.	Designation	University / Institution	From	To	No. of Years/Mon.	Nature of work

10	Any other relevant particulars which the applicant wishes to place before the Selection Committee for consideration	:	
	VISITS ABROAD		

Station :

Date   :

SIGNATURE OF THE CANDIDATE

ACADEMIC PERFORMANCE INDICATORS (API) FOR CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS FOR
ASSISTANT PROFESSOR, ASSOCIATE PROFESSOR AND PROFESSOR AND
FOR DIRECT RECRUITMENT OF ASSOCIATE PROFESSOR AND PROFESSOR IN UNIVERSITIES AND COLLEGES

	Direct Teaching Hours per week
Assistant Professor	16
Associate Professor	14
Professor	14

Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; domain knowledge; (b) participation in examination and evaluation; and (c) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is different for different levels of promotion. The self- assessment score should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation / selection committee. Universities may detail the activities, in case institutional specificities require, adjust the weightages without changing the minimum total API scores required under this category.

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Category I	Nature of activity	Maximum API Score	Actual Score	Achieved Score
A	Direct Teaching	60	Actual hours spent per academic year ÷7.75	
B	Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment	20	Actual hours spent per academic year ÷10	
C	Innovative Teaching learning methodologies, updating of subject contents/courses, mentoring etc.	15	Actual hours spent per academic year ÷10	

Note:

1. Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practicals /Project Supervision/Field Work.

2. University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories.

3. In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently abled, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

The model table below gives groups of activities and API scores. Universities may detail the activities or, in case institutional specificities require, adjust the weightages without changing the minimum total API score required under this category

Category II	Nature of activity	Maximum API Score	Actual score	Achieved Score
A	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15	Actual hours spent per academic year ÷ 10	
B	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i) Administrative responsibility (including as Dean / Principal / Chairperson / Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii) Participation in Board of Studies, Academic and Administrative Committees	15	Actual hours spent per academic year ÷ 10	
C	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	15	Actual hours spent per academic year ÷ 10	

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Category	Activity	Faculty of Sciences / Engineering	Max. score *	Achieved score
III (A)	Research Publications in	**Refereed Journals as notified by the UGC#** 	Impact factor	Total no. of publications		API Score	
	70%	30%	70%	30%
>1 = 5	7 x3.5=24.5	1x1.5=1.5	24.5	1.5
1 – 2 = 10	7x7.0=49.0	--	49.0	0.0
2 – 5 = 15	9x10.5=90.5	2x4.5=9.0	90.5	9.0
5 – 10 = 25	1x14.0=14.0	--	14.0	0.0
	Total Score		**178**	**10.5**		25 per publication	
		Refereed Journals as notified by the UGC# 	Referred journals	Total no. of publications		API Score	
	70%	30%	70%	30%
10 points	20x7=140	3x3=9.0	140	9.0
	Total Score		**140**	**9.0**		10 per publication	
III (B)	Publications other than journal articles (books, chapters in books)	Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author	
		Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author	
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author	
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International –10 per Chapter National – 5 per Chapter	
III (C)	RESEARCH PROJECTS			
III (C) (i)	Sponsored Projects	Major Projects with grants above Rs. 30 lakhs	20 per Project	
		Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	15 per Project	
		Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs	10 per Project	
III (C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs. 10 lakhs	10 for every Rs.10 lakhs	
III (C) (iii)	Projects Outcome / Outputs	Patent / Technology transfer / Product / Process	30 for each International / 20 for each national level output or patent. Major policy document of International bodies - 30 Central Govt.–20, State Govt.-10 Local bodies – 5	
III (D)	RESEARCH GUIDANCE			
III(D)(i)	M.Phil.	Degree awarded	5 per candidate	
III(D) (ii)	Ph.D.	Degree awarded	15 per candidate	
		Thesis submitted	10 per candidate	
III E	Awards / Fellowships/Invited lectures delivered / papers presented in conferences / seminars			
III(E) (i)	Award / Fellowship	International Award/Fellowship from academic bodies	15 per Award / 15 per Fellowship	
	Award / Fellowship	National Award/Fellowship academic bodies	10 per Award / 10 per Fellowship	
	Award/Fellowship	State / University Award/Fellowship from academic bodies	5 per Award	
III(E) (ii)	Invited lectures / papers presented	International	7 per lecture / 5 per paper presented	
		National level	5 per lecture / 3 per paper resented	
		State/University level	3 per lecture / 2 per paper presented	
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III forany assessment period			
III(E) (iii)	Development of e-delivery process/material		10 per module	

* Wherever relevant to any specific discipline, theAPI score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 -by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5and 10 by 20 points: (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

The University shall identify the journals subject-wise through subject expert committees and forward the recommendations to UGC in the format prescribed by UGC for approval of the UGC Standing Committee. The journals approved from this list, by the UGC Standing Committee, shall be included in the "List of Journals" notified by the UGC. The UGC Standing Committee shall give its recommendations within 60 working days of the receipt of the list from the University. The UGC Standing Committee may also, suo-moto, recommend journals for inclusion in the "List of Journals". The clause 6.0.5 (i) will be strictly followed by the University.

APPENDIX - III TABLE – II (B)

Minimum Scores for APIs for direct recruitment of teachers in university departments / Colleges and weightages in Selection Committees to be considered along with other specified eligibility qualifications stipulated in the Regulation.

Minimum Norm / Criteria	Associate Professor (Stage 4)
Minimum API score	Consolidated API score requirement of 300 points from categories II & III of APIs (cumulative)
Selection Committee criteria/weightages (Total weightage = 100)	a) Academic Background (20%) b) Research performance based on API score and quality of publications (40%). c) Assessment of Domain knowledge and Teaching Skills (20%). d) Interview performance:(20%)