### DRAVIDIAN **WUNIVERSITY**

### Srinivasavanam, Kuppam - 517 426

#### Notification No.DU/Estt/E2/453/Phase-I/2017, dated 02 01.2018

### INSTRUCTIONS TO THE CANDIDATES AND ELIGIBILITY CRITERIA FOR THE TEACHING POSITIONS GENERAL QUALIFICATIONS

Candidates are advised to read the instructions carefully before filling up the application form and dispatching it.

The minimum qualifications required for appointment in the University as laid down by the UGC (approved by the Government of A.P. in G.O.Ms.No.14 Higher Education (UE.II) Dept. dated 20-2-2010 and contained in the UGC Regulations on Minimum Qualifications for Appointment of Teachers And Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010 vide UGC letter No. F. 3-1/2009 dated 30.06.2010; G.O.Ms. No.38, dated 23.06.2016 of Government of Andhra Pradesh; and No.F.1-2 / 2016(PS/ Amendment), dated 11-07-2016) for the posts of Assistant Professors are given below. The candidates shall satisfy these requirements, in addition to the other requirements and desirable qualifications mentioned below, for consideration of their applications.

# ARTS, HUMANITIES, SCIENCES, SOCIAL SCIENCES, COMMERCE AND LANGUAGES.

#### **QUALIFICATIONS FOR ASSISTANT PROFESSORS**

- i. Good academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in the relevant subject from a recognized Indian University, or an equivalent degree from an accredited foreign university.
- ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

iii. Candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions:

"Further, the award of degree to candidates registered for the M.Phil/Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bylaws/Regulations of the Institutions awarding the degree and the Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent in positions Universities/Colleges /Institutions subject to the fulfilment of the following conditions:

- a. Ph.D. degree of the candidate awarded in regular mode only;
- b. Evaluation of the Ph.D. thesis by atleast two external examiners;
- c. Open Ph.D. viva voce of the candidate had been conducted;
- d. Candidate has published two research papers from his/her Ph.D.
  work, out of which at least one must be in a refereed journal;
- e.Candidate has made at least two presentations in Conferences/seminars, based on his/her Ph.D work.

(a) to (e) as above are to be certified by the Vice-Chancellor/Pro-Vice-Chancellor/Dean (Academic Affairs)/Dean (University instructions)."

"Ph.D. degrees which are pursued either full time or part-time will be treated as degrees awarded through Regular Mode provided these are in conformity with the existing Statutes/Bye laws/Ordinances etc. of the degree awarding University. However, the Ph.D. acquired under distance mode is not permitted".

iv. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

- v. A relaxation of 5% may be provided at the graduate and Masters level for the Scheduled Castes/Scheduled Tribes/Differently-abled (physically and visually differently-abled) /Other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic records during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
- vi. A relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19<sup>th</sup> September, 1991. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized university shall also be considered eligible.

# MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHING FACULTY IN UNIVERSITIES AND COLLEGES

#### **MANAGEMENT:**

#### **Assistant Professor**

First Class Master's Degree Management / Administration / in a relevant management related discipline or first class in two year full time / three year part-time PGDM declared equivalent and accredited by AICTE / UGC.

'OR'

First Class graduate and professionally qualified Charted Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory bodies.

#### Desirable:

- 1. Teaching, research, industrial and / or professional experience in a reputed organization.
- 2. Papers presented at Conferences and / or published in refereed journals.

#### **INSTURCTIONS FOR SCREENING TEST:**

#### 1. On-line Screening Test

In addition to the minimum qualifications as per the UGC regulations, 2010 amended from time to time, the Candidates shall have to appear for the screening test conducted through on-line. The screening test will be conducted either by the University or any other agency entrusted by the University

#### 2. Date & Centre of the Screening Test

The date and venue of the on-line screening test will be communicated through the registered e-mail mentioned in the application of the Candidate. Further, the date of screening test will be communicated through the University website. The Candidates are informed to browse the University website for latest updates.

#### 3. Syllabus of the Screening Test

The syllabus of the screening test is hosted on the University website.

#### 4. Scheme of the Screening Test

The test will consist of two papers. Paper I, common to all Candidates, will cover Teaching and Research Aptitude, while Paper II will be on the subject concerned. Paper I and Paper II put together are for 300 marks. Paper I will contain 120 objective type questions for 120 marks (each question carries 1 mark). For Paper II, the Candidates have to answer 180 objective type questions for 180 marks (each question carries 1 mark). Duration for Paper I is 2 hours and for Paper II duration is 3 hours.

#### 5. Negative marks

There will be negative marks for each wrong answer. Each wrong answer will carry 1/3 negative mark for the question.

#### 6. Qualifying marks

The minimum qualifying marks in the on-line screening test for consideration of an eligible candidate to the oral interview in case of OC category is 40%; BC category 35%; and for SC, ST and PH categories 30%.

#### 7. Oral Interview

The Candidates, who qualify in the Screening Test, shall be called for oral interview according to the terms and conditions notified in the advertisement by the University.

#### 8. Downloading of the hall tickets

Hall tickets can be downloaded 7 days before commencement of the on-line screening test.

The candidates should submit online application in the prescribed format available in the APSCHE website i.e <u>http://sche.ap.gov.in/ASSTPROF/Masters/</u><u>Home.aspx</u> or through the link in <u>www.dravidianuniversity.ac.in</u> website. After submitting the online application, a hard copy of the same should be submitted personally / by post to the Registrar, Dravidian University, Kuppam-517 426 on or before 01.02.2018.

#### **Instructions to Candidates:**

## The post of Assistant Professor will carry the UGC scales of pay -2006: Rs.15,600-39,100+AGP 6000

- 1. A copy of the Advertisement is displayed on the Dravidian University Website.
- 2. Separate application shall be submitted for each post along with registration fee prescribed as per the Notification / Instructions. Registration fee once paid will not be refunded.
- 3. The candidate is required to fill in the proforma enclosed to the application form invariably, giving full details of his/her academic record, etc. If the space provided in the application for the qualifications to be furnished in respect of each column is not sufficient, a separate sheet may be attached and the information noted marking the column number against it.
- 4. Attested True copies of all the testimonials, details of educational qualifications, Date of Birth Certificate, Caste Certificate, Experience Certificate etc, shall be enclosed to the application. All the Original certificates shall be compulsorily produced at the time of the interview for verification and also at the time of joining, if selected.
- 5. Indian Postal Orders/Bank Challans and Money Orders will not be accepted. The University is not responsible for any postal delay and lost while in transit.
- 6. Applicants who are employed shall send their applications through proper channel.
- 7. If the applicant is selected for the post, he / she will be appointed to the post on the minimum pay of the time scale attached to the post and no protection of last pay drawn in the previous employment will be given unless the Selection Committee which selects him / her specifically recommends such protection and the appointing authority accepts it.
- 8. Experience and qualifications will be reckoned as on the last date prescribed for the submission of filled-in applications to the University. Good and clear photocopies of all certificates must be attached to the application.
- 9. Canvassing in any form will be construed as a disqualification.
- 10. Applications received after the due date or incomplete or not conforming to the prescribed format in any respect will not be considered and no communication will be entertained in this regard. Any postal delay will not be considered.

- 11. If the authorities decide to interview the candidate, he / she should arrange to be present at the place fixed on the date and time specified at his / her own expenses.
- 12. A candidate who is found to have furnished false particulars or suppressed material information or found involved in unlawful activities shall be disqualified and if appointed, will be liable to be dismissed without any notice.
- 13. If any candidate is found convicted by a Court of Law involving illegal activities at a later date and such appointment shall be cancelled automatically without any notice.
- 14. The selected candidates will be governed by **Contributory Pension Scheme** made applicable to all the new appointed candidates, as per G.O.Ms.No. 653, 654 & 655, Finance (Pen) Department, dated 22.09.2004.
- 15. The University reserves to itself the right to fill or not to fill any or all the above posts.
- 16. Filled-in applications in all respects should be sent to the **Registrar**, **Dravidian University**, **Kuppam 517426**, (A.P.) India by Registered Post / Speed Post with acknowledgement due so as to reach the University office on or before 03.02.2018 by 5.00 PM superscribed on the cover as "Application for the post of Assistant Professor in \_\_\_\_\_\_"
- 17. There is no provision for the sale of application at the University or elsewhere. Application along with detailed instructions has to be downloaded from the University website: <u>www.dravidianuniversity.ac.in</u>

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