

DRAVIDIAN UNIVERSITY

SRINIVASAVANAM – KUPPAM - 517425

School of Distance and Continuing Education



PROSPECTUS

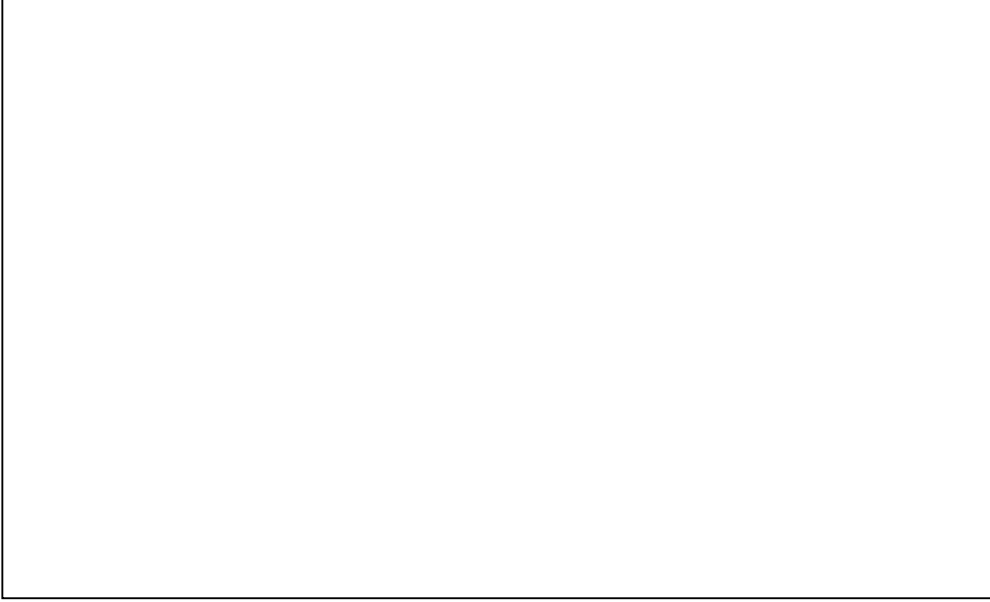
For the Year 2009 - 2010

Website: www.dravidianuniversity.ac.in

PRICE: Rs.250/-

Vice Chancellor's message

Prof. Cuddapah Ramanaiah



The Dravidian University was established in 1997 at Kuppam, a Trilingual Junction in the Southwestern part of Andhrapradesh with the initial support extended by the Government of Tamil Nadu, Karnataka and Kerala. The University has launched Open and Distance Education in 2007 with the objective of providing quality Distance Education programmes by providing state – of - the art materials in tune with the latest technology. The School of Distance and Continuing Education has a vast network of study centres to provide quality of services to the learners. I welcome all the prospective learners to make use of the opportunities made available by the Dravidian University to enrich their knowledge and skill in the chosen field for their individual development and for the development of Nation's human resources.

I wish you all success.

Vice-Chancellor

DRAVIDIAN UNIVERSITY
SRINIVASAVANAM
KUPPAM – 517 425
CHITTOOR DISTRICT
ANDHRA PRADESH

SCHOOL OF DISTANCE AND CONTINUING EDUCATION

PROSPECTUS FOR THE YEAR 2009-10



UNDER GRADUATE AND POST GRADUATE COURSES

DRAVIDIAN UNIVERSITY
SRINIVASAVANAM
KUPPAM - 517 425

Academic Schedule for the year 2009-10:

1. Cost of Application with Registration fee Rs.250/-

2. Applications can be had from:

i. SDCE, Dravidian University, Kuppam

ii. Study Centres of SDCE (visit www.dravidianuniversity.ac.in)

3. Last date for receipt of filled in Application forms without fine :30-11-2009

Last date with fine Rs.100/- : 10-12-2009

Last date with fine Rs.200/- : 21-12-2009

Last date with fine Rs.300/- : 31-12-2009

4. Filled in Applications can be sent to the following address along with Demand Drafts and necessary enclosures (one set of Xerox copies)

The Director
School of Distance and Continuing Education
Dravidian University
Srinivasavanam
Kuppam – 517 425
Chittoor Dist., Andhra Pradesh

5. Last date for submission of Examination Applications along with attested (Gezitted Officer) copies of all certificates (one set) without fine 31-01-2010

Last date with fine Rs.100/- : 20-02-2010

Last date with fine Rs.200/- : 05-03-2010

Last date with fine Rs.300/- : 15-03-2010

6. Annual Examinations will be held in June 2010. Result will be published in September 2010.

About the University:

The Dravidian University was established by the Government of Andhra Pradesh through a Legislature Act (No.17 of 1997) at Kuppam, a Trilingual junction in the southwestern part of Andhra Pradesh with the initial support extended by the Government of Tamil Nadu, Karnataka and Kerala for an integrated development of Dravidian Languages, thus Paving way for cultural and emotional integration of all the regions that carry forward the ancient historical torch of the nation. The UGC recognized the University under section 2(f) in 1998 and section 12(b) in 2006 and DEC in 2008.

Objectives:

The foremost objective of the University is to develop integration among the Dravidian languages with different sub-groups and sects, so far enumerated as belonging to Dravidian languages. Only four of them are well developed with scripts and historical legacies. Among the rest, Tulu has considerable socio-economic advancement. The rest of the languages do not have a written tradition, though they have a rich oral tradition. Socially and economically, theirs are highly backward societies.

They are often categorized as 'tribes', some of them as 'primitive tribes' far away from the modern developments in scientific , technological and socio- economic areas.

Therefore, there is a great historic need and responsibility for the entire nation to equip them with necessary educational tools at all levels and modern perspectives of life effecting their socio-economic advancement on par with the other citizens of the nation at the same time duly preserving their culture identity, in other words our cultural roots. The richness of their knowledge and wealth of wisdom, which stand above all scripts and tongues, forming part of the glittering glory of the nation, have to be revitalized. In order to full fill such cherished objectives, the Dravidian University Established

The specific objectives of the University are:

1. To promote National Integration.
2. To work for an integrated development of Dravidian language.
3. To promote Dravidian language, culture and literature with an indigenous thrust.
4. To take up extension activities with an emphasis on rural development.
5. To encourage research inside and outside of the country in Dravidian studies.
6. To translate books of other languages into Dravidian languages and the Dravidian languages books into other languages.

School of Distance & Continuing Education (SDCE) :

The Dravidian University, as part of its extension activities, has started the school of Distance & Continuing Education to cater to those who have not had the opportunity of pursuing higher studies.

The School will have Three Kinds of Centres :

1. “Study Centres “ – Directorate of Distance Education
2. “Off- Campus Programme Centres “ – Centre for Off-campus Education
3. Centre for Online Programme.

In case of the Study Centres the University supplies material to the Students through the Centres and conduct examinations. In case of the off-Campus Centres the programmes will be conducted jointly by the Centre and the University. The University will closely monitor the academic programming at the Centres and their working at every stage with the local advisory committees ensuring effective functioning. The programmes will be conducted regularly by the Centres supplemented by the University’s visiting faculty.

Academic Rules :

The Candidates are required to strictly adhere to the Rules and Regulations mentioned here under. These Rules and Regulations vary from time to time as formulated by the University. The University or SDCE shall in future include some more items not covered in the rules and regulations as they deemed fit.

Eligibility:

The admissions into different courses are based on the conditions as mentioned under the heading “ Eligibility for admission” given in table. There will be no Entrance Test for Admission into Certificate / undergraduate – General (Through Intermediate) / PG Diploma and PG Courses – General . SDCE follows the syllabus approved by the University.

Period of Registration:

Candidates admitted into any course shall complete it within 3 years after the completion of the course period with annual extensions. The candidates admitted in to PG Diploma (1-Year) course shall complete it within 3 years from the date of admission failing which their admission stands cancelled. Such candidates shall seek a fresh admission again.

Concurrent admission:

Candidates can take a second admission in any Diploma or PG Diploma course along with the UG or PG Degree courses respectively. Such applicants are required to submit a bonafide study certificate along with the application form. Original Degree and TC need not be submitted.

Change of Examination Centre:

If any candidate wants to Change Examination centre with specific reasons, a request in the prescribed application should be made to the Director, SDCE with a Demand Draft of Rs.500/- in favour of the Director, SDCE, Dravidian University, Kuppam. Candidate’s application will be examined and if found eligible will be permitted for transfer.

Re- admission:

The Candidates discontinued or at default of payment of tuition fee, during the academic year, can seek Re-admission by submitting the application in the prescribed proforma on payment of Rs.500/- towards registration and Re-admission.

Student address:

All the correspondence will be made to the student's address as mentioned in the application form. If there is any change in address, they have to inform to the Director, SDCE, Dravidian University, Kuppam.

General Rules of Admission:

Admission in to all courses is open to all the citizens of India. Admission of students for any course who are qualified from other Universities/ Bodies will be considered only on the condition, if their qualifications are recognized by the Dravidian University. In-service candidates working in any institution, private, Central or State Government can also apply for the courses offered by the SDCE.

Lateral Admission:

Dravidian University has introduced Lateral Admissions Programme for Under Graduate and Post Graduate Courses for the candidates who have already undergone their First year UG/PG Courses and second year UG Courses and passed or discontinued their studies under the purview of the Universities recognized by the UGC are eligible for Lateral Admission to the second year and third year UG/PG Courses respectively for the courses offered by SDCE subject to approval by the authorities of this University.

Mode of Payment:

Students who are seeking admission should submit the application form accompanying the registration fee, and 1st year fee in a single Crossed Demand Draft in the name of the Director, SDCE, Kuppam. On the reverse side of the draft the name, address and subject of the student should be written. For any payment made to the study centre other than the prescribed fee , SDCE will not hold any responsibility. Students have to remit the examination fee within the stipulated period as informed in their intimations. Fee once paid will not be refunded or transferred to any other course.

Enrollment Number:

Unique student Enrollment Number will be assigned to the students on their admission. In all the communications addressed to the SDCE/ Office or the Controller of Examinations, reference to this number should be made. Letters received without the Enrollment Number will not be entertained.

Identity Card:

On admission, students will be issued an identity card by the SDCE, The Identity card should be preserved by the students safely till the completion of their programme. Students while sending the identity card along with the application form should fill in all the details specified in the Identity card and affix their signature.

In the event of the original card being lost, a duplicate card can be obtained from the school. In such an event, the students are requested to send their stamp size photograph with their Name and Enrollment Number written on the back side of the photograph along with demand draft for Rs.50/- drawn in favour of "The Director SDCE, Dravidian University, Kuppam" Payable at Kuppam.

Study Material:

Course material for all UG and PG courses will be supplied only them in Telugu and English medium to the study centres and in turn students have to collect at their respective study centers, on payment of total fee as prescribed in the prospectus against each subject.

Examinations:

The students can write the examinations in their respective medium except for M.A (English), MCA, MBA, M.Sc, PG Diplomas Library Science and Computer Courses. However the question papers will be supplied in English and Telugu version only.

- Note: 1. As far as possible, the examination schedule (conduct of the examination) will be adhered to the schedule. If any change is required due to unforeseen circumstances the students will be intimated in advance.
2. The centers of University Examination will be notified separately.
3. All the candidates who passed Eligibility Test in A.P. State Universities are eligible to take admission in degree under Open University System (OUS)

Award of Degrees:

75% and above	--- Distinction
Below 75% but not less than 60%	---1st Division
Below 60% but not less than 50%	---2 nd Division
Below 50% but not less than 40%	---3 rd Division
Pass Marks	---35% for UG, Certificate and Diploma Courses
	--- 40% for PG and PG Diploma Courses

Improvement/Revaluation:

There is no provision for writing examinations for improvement under any circumstances in the School of Distance and Continuing Education. However Revaluation of papers can be done for which the student has to pay a fee of Rs.250/- per paper for Retotalling and Rs.250/- per paper for Revaluation. Retotalling & Revaluation will be entertained only within a span of 30 days from the date of declaration of results. All requests in this regard should be addressed to the controller of Examinations.

Provisional Certificate:

Provisional Certificate will be sent to all those who complete the programme successfully, as declared by the controller of Examinations through Registered Post.

Convocation Degree:

The successful candidates of Degree/Diploma examination should apply for Convocation Degree to the controller of Examination, Dravidian University. Degree certificates will be issued to candidates only if they apply for the same. The Degree/Diploma will be conferred in-absentia and will be sent by Registered post within three months from the date of conduct of the convocation.

Court Jurisdiction for filing legal cases:

The territorial jurisdiction for any cases filing in civil courts or consumer disputes or any other proceedings shall be at Kuppam Town only which is the seat of administration as per the provisions of the Act.

Note: The University having every right to continue or withdraw any course at any time without showing any reason.

Enquiries and Correspondence

**The Director,
School of Distance & Continuing Education
Dravidian University
Kuppam- 517425
Chittoor(Dist) A.P.
Ph No: 9396681367**

COURSES

UG COURSES UNDER OPEN UNIVERSITY SYSTEM:

Course	Duration	Eligibility	Medium
BA	3 years	Candidates above 18 years of age and those who have no formal educational qualification but have passed the Eligibility Test in any State University.	TM & EM
B.Com (General)	3 years	-do-	-do-
B.Com (Computers)	3 years	-do-	EM
BBM	3 years	-do-	-do-
BCA	3 years	-do-	-do-

UG COURSES UNDER REGULAR STREAM (3 Year s Degree Course):

Code	Course	Name of the Programme with subject codes	Duration	Eligibility	Medium
101	BA	Economics/History/Pol.Science	3 years	Intermediate (10+2) or its equivalent course.	TM & EM
102	BA	Economics/Pub.Admn./Pol.Science	-do-	-do-	-do-
103	BA	Economics/Pub. Admn./ Sociology	-do-	-do-	-do-
104	BA	Economics/History/Sociology	-do-	-do-	-do-
105	BA	Economics/Pol. Science/ Sociology	-do-	-do-	-do-
106	BA	History/Pol.Science/Sociology	-do-	-do-	-do-
107	BA	Pub. Admn./Pol.Science/ Sociology	-do-	-do-	-do-
108	BA	Pub. Admn./Pol.Science/History	-do-	-do-	-do-
109	BA	Maths/ Pol.Science/ Economics	-do-	-do-	-do-
110	BA	Maths/English/History	-do-	-do-	-do-
111	BA	Maths/Telugu/History	-do-	-do-	-do-
112	BA	English/Economics/Pub. Admn	-do-	-do-	-do-
113	BA	English/Economics/Pol.Science	-do-	-do-	-do-
114	BA	English/History/Pol. Science	-do-	-do-	-do-
115	BA	English/Pol.Science/Pub. Admn	-do-	-do-	-do-
116	BA	English/History/Telugu	-do-	-do-	-do-
117	BA	Telugu/History/Sociology	-do-	Intermediate (10+2) or its equivalent course with Telugu language	-do-
118	BA	Telugu/History/Pol. Science	-do-	-do-	-do-
119	BA	Telugu/Pol. Science/ Pub. Admn	-do-	-do-	-do-
120	BA	Telugu/Economics/ Pol. Science	-do-	-do-	-do-

121	BA	Tamil/History/Sociology	-do-	Intermediate (10+2) or its equivalent course with Tamil language	EM
122	BA	Tamil/History/ Pol. Science	-do-	-do-	EM
123	BA	Tamil/ Pol. Science/ Pub. Admn	-do-	-do-	EM
124	BA	Tamil/Economics/Pol. Science	-do-	-do-	EM
125	BA	Telugu/ History/ Folklore	-do-	Intermediate (10+2) or its equivalent course	
126	BA	Kannada/History/Pol. Science	-do-	Intermediate (10+2) or its equivalent course with Kannada language	EM
127	BA	Kannada / History/ Pub. Admn	-do-	-do-	EM
128	BA	Kannada / Pol. Science/ Pub. Admn	-do-	-do-	EM
129	BA	Kannada/ Economics/ Pol. Science	-do-	-do-	EM
130	BA	Malayalam/ History/ Pol. Science	-do-	Intermediate (10+2) or its equivalent course with Malayalam language	EM
131	BA	Malayalam/ History/ Pub. Admn	-do-	-do-	EM
132	BA	Malayalam/ Pol. Science/ Pub. Admn	-do-	-do-	EM
133	BA	Malayalam/ Economics/ Pol. Science	-do-	-do-	EM
134	BA	Hindi/ History/ Pol. Science	-do-	Intermediate (10+2) or its equivalent course with Hindi language	EM
135	BA	Hindi/ History/ Pub. Admn	-do-	-do-	EM
136	BA	Hindi/ Pol. Science/ Pub. Admn	-do-	-do-	EM
137	BA	Hindi/ Economics/ Pol. Science	-do-	-do-	EM
138	BA	Maths/ Economics/ Statistics	-do-	Intermediate (10+2) or its equivalent course with Maths	EM
151	B.Com	General	3 years	Intermediate (10+2) or its equivalent course	TM & EM
152	B.Com	Computers	-do-	-do-	EM
161	BBM	BBM	-do-	Intermediate (10+2) or its equivalent course with Commerce	EM
171	BCA	BCA	-do-	Intermediate (10+2) or its equivalent course with Maths	EM
191	B.Sc	Maths/ Statistics/ Computer Science	3 years	Intermediate (10+2) or its equivalent course with Maths	TM & EM
192	B.Sc	Maths/ Physics/ Electronic Science	-do-	Intermediate (10+2) or its equivalent course with concerned subjects	-do-
193	B.Sc	Maths/Physics/Chemistry	-do-	-do-	-do-
194	B.Sc	Botony/Zoology/Chemistry	-do-	-do-	-do-

Note:

1. For Code No.121 to 137 courses and 191 to 194 courses the study material will be supplied for Tamil, Kannada, Malayalam and Hindi languages and for other subjects in English Medium only. The candidates can write examination in their respective mediums.

2. For Code No.152 to 171 courses the candidates shall write examinations in English Medium only.

PG COURSES (2 Years Course):

Code	Course	Name of the Programme with subject codes	Duration	Eligibility	Medium
201	MA	Telugu	2 years	Any Bachelor Degree with Telugu	
202	MA	Tamil	-do-	Any Bachelor Degree with Tamil	
203	MA	Kannada	-do-	Any Bachelor Degree with Kannada	
204	MA	Malayalam	-do-	Any Bachelor Degree with Malayalam	
205	MA	English	-do-	Any Bachelor Degree with English	
206	MA	Hindi	-do-	Any Bachelor Degree with Hindi	
207	MA	Sanskrit	-do-	Any Bachelor Degree with Sanskrit	
208	MA	Sociology	-do-	Any Bachelor Degree with a subject concerned	TM & EM
209	MA	Phylosophy	-do-	-do-	-do-
210	MA	Economics	-do-	-do-	-do-
211	MA	History	-do-	-do-	-do-
212	MA	Public Administration	-do-	-do-	-do-
213	MA	Political Science	-do-	-do-	-do-
214	MA	Linguistics	-do-	-do-	EM
215	MA	Social Work	-do-	-do-	EM
216	MA	Translation Studies	-do-	-do-	EM
251	MCA	MCA	3 years	ICET Qualified	EM
261	M.Com	General	2 years	Any Bachelor Degree with Commerce	EM
262	M.Com	Computers	-do-	-do-	EM
271	M.Sc	M.Sc (IT)	2 years	Any Bachelor Degree with Computer Science or IT or Maths or Electronics or Computer Applications	EM
281	M.Sc	Physics	2 years	UG Degree in concerned subject	EM
282	M.Sc	Chemistry	-do-	-do-	EM
283	M.Sc	Botany	-do-	-do-	EM
284	M.Sc	Zoology	-do-	-do-	EM
285	M.Sc	Maths	-do-	-do-	EM
286	M.Sc	Psychology	-do-	-do-	EM
287	M.Sc	Bio-Chemistry	-do-	-do-	EM
288	M.Sc	Statistics	-do-	-do-	EM
301	MBA	International Business	2 years	ICET Qualified	EM
302	MBA	Human Resource Management	-do-	-do-	EM
303	MBA	Marketing Management	-do-	-do-	EM
304	MBA	Financial Management	-do-	-do-	EM
351	MCJ	Mass Communication & Journalism	-do-	Any Bachelor Degree	EM
401	M.LISc	M.L.I.Sc (Integrated)	2 years	Any Bachelor Degree	EM
402	M.LISc	M.L.I.Sc	1 year	B.L.I.Sc	EM
403	B.LISc	B.L.I.Sc	1 year	Any Bachelor Degree	EM

PG DIPLOMA COURSES (1 Year)

Code	Course	Name of the Programme with subject codes	Duration	Eligibility	Medium
501	PGDCA	PG Diploma in Computer Applications	1 year	Any Degree	EM
502	PGDBA	PG Diploma in Business Administration	1 year	Any Degree	EM
503	PGDTTM	PG Diploma in Tourism and Travel Management	1 year	Any Degree	EM
504	PGDADHA	PG Diploma in Ancient Dravidian History and Archaeology	1 year	Any Degree	EM
505	PGDCTI	PG Diploma in Culture Tourism and Informatics	1 year	Any Degree	EM

Note: For 208 to 213 courses the study material will be supplied in English Medium only and the candidates can write their examinations in Tamil/Kannada, Malayalam & Hindi medium also.

Fee Structure (per annum) for UG & PG Courses for the year 2009-10.

Fee Details for the Year 2009-10 **Under Graduate Courses (UG)**

Course	Southern States	Other than Southern States
BA(OUS & Regular)	1650	1900
BA: Maths / Economics/ Statistics	4200	4900
B.Com (OUS & Regular)	1650	1900
B.Com Comp(OUS & Regular)	3500	4500
BBM (OUS & Regular)	4000	5000
BHM(OUS & Regular)	11000	12000
BCA (OUS & Regular)	7500	8000
B.Sc Maths/ Physics/ Chemistry	4200	4900
B.Sc Maths/ Physics/ Computer Science	4200	4900
B.Sc Maths/ Statistics/ Computer Science	4200	4900
B.Sc Botany/Zoology/ Chemistry	4200	4900

Post Graduate Courses (PG)

MA, Eng/Tamil/ Telugu/ Malayalam/Kannada/ Pol. Science/ Pub. Admn/Economics/Sociology/ History/	2300	2800
MA , Hindi/ Sanskrit	3600	4200
MA Social work	6000	6800
M.Com	3000	3600
M.C.J	5000	5600
M.B.A	10700	12000
M.C.A	12000	13000
M.L.I.Sc (One year)	7600	8600
M.L.I.Sc (Two year's)	6000	6500
M.Sc (Mathematics)	3000	3500
M.Sc (Statistics)	8000	9000
M.Sc (Psychology)	5200	6000
M.Sc (Botany/ Zoology/Physics)	11500	13000
M.Sc (Chemistry)	12000	13000
M.Sc (Bio- Chemistry)	16000	18000
M.Sc (IT)	11000	12000
B.L.I.Sc	3500	4200
PGDCA	8000	9000
PGDBA	6000	7000
PGDTTM & PGDCTI	5500	6500
PGDADHA	3000	3500

Lateral Admission Programme:

Eligibility and fee details for Admissions under Lateral Admissions Programme.			
Sl No	Course for Lateral Admission	Eligibility for Admission into All UG/PG Courses	Admission fees Rs. (One time)
1	B.A/ B.Com(Gen)/ B.Com(Comp)/ B.Sc/(M.P.C & MSCs)/ BCA/BBM/BSc(IT)	<u>A) 2nd Year:</u> a) First year pass/ Fail/ Discontinued b) Evidence: Original Marks Memo/ Transfer Certificate (TC) <u>B) 3rd Year:</u> a) Second year pass/ Fail/ Discontinued b) Evidence: Original Marks Memo/ Transfer Certificate (TC)	Rs.1500/-

2	M.A/ M.com/ M.Sc/M.B.A/ M.C.A	A) 2nd Year: a) First year pass/ Fail/ Discontinued b) Evidence: Marks Memo/ Transfer Certificate (TC) Originals	Rs.1500/-
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TUTION FEES for Lateral entry : Existing fees pattern prescribed for UG & PG Courses will be applicable.

IMPORTANT INSTRUCTIONS:

1. Fee once paid by the candidate will not be refunded. Candidate should check the eligibility before obtaining the Demand Draft.
2. The candidates should write their particulars on the back of the Demand Draft. And the candidates are advised to obtain the Demand Draft preferably from Andhra Bank, Canara Bank, Indian Bank and State Bank of Mysore payable at Kuppam.
3. Preserve the Identity card till the course is completed and produce it on demand.
4. For all legal matters the jurisdiction is restricted to Kuppam town only.
5. The student will be admitted into the SDCE on the assumption that the entries in the Admission Application are correct.
6. The candidates are required to abide by the rules and regulations that are in force and those that will come into effect from time to time as formulated by the SDCE and / or by the University.

Note:

1. The University reserves the right to withdraw or cancel a course, in case of adequate / minimum admissions are not enrolled in any course.
2. The University reserves the right of cancellation of admission of the candidate if any wrong information found.
3. Students of one study centre where adequate No. of students are not available would be allotted to other Study Centre's, Examination to attend their examination.
4. Filled in Applications should be submitted to any one of the Study centre's along with their code number. For Study centre's and its code numbers visit www.dravidianuniversity.ac.in.

Phones:

Enquiries: 9396681367

Deputy Director-I : 9866226823

Deputy Director-II: 9949274182

Asst. Director – I : 9502496033

Asst. Director – II : 9396681367

Asst. Director – III: 9912343804

Controller of Examinations

Section: 08570-278377

Controller: 9492783600