



Dravidian University

Srinivasavanam, Kuppam – 517 426
Chittoor District, Andhra Pradesh

Research Advisory Committee (RAC) and Departmental Research Committee (DRC)

1. Formation of RAC

- Every academic department must have a Research Advisory Committee (RAC). The term of the Research Advisory Committee (RAC) is for a period of two years or coterminous with Chairperson, Board of Studies whichever is earlier.
- The composition of the RAC is as follows: 2 Professors, 2 Associate Professors, 1 Assistant Professor, Head of the Department and Chairman, Board of Studies. All members must have doctoral degrees.
- ***Research supervisor of the Ph.D. Scholar shall be the Convener of the Committee. The Chairman, Board of Studies is the Chairman of the Committee.*** If there are no adequate number of Faculty in any cadre in the Department, those places may be filled in by the faculty of other cadres. *In the case of single faculty Departments, those places may be filled in by the faculty from the related Department, Head of the Department, School Dean concerned and Chairman, Board of Studies.*

2. Functions of RAC:

- a. To review the research proposal and finalize the topic of research.
- b. To suggest panel of examiners and paper setters for Pre-Ph.D. examinations to the Board of Studies for Paper II and Paper III.
- c. To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to do.
- d. To periodically review and assist in the progress of the research work of the Ph.D. scholar.
- e. Each semester, a Ph.D. scholar shall appear before the RAC to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance. The RAC shall submit its recommendations along with a copy of Ph.D. scholar's progress report to the Director, R& D cell of the University concerned and to O/o Dean, Academic Affairs. A copy of such recommendations shall also be provided to the Ph.D. scholar.

- f. In case the progress of the Ph.D. scholar is unsatisfactory, the RAC shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the RAC may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme.

3. Departmental Research Committee (DRC)

The Departmental Research Committee performs the role of Doctoral Research Committee, and as such there is no individual Doctoral Research Committee because Research Advisory Committee (RAC) makes periodic review of the progress of the research work of that particular PhD student and provides suitable advice accordingly.

- Every academic department must have a Departmental Research Committee (DRC).
- All recognized Research Supervisors shall be the Members of the DRC.
- The Head of the Department is the Convener of the Committee.
- The Chairman, Board of Studies is the Chairman of the Committee.

4. Functions of DRC

- a. To fix up the number of seats in Ph.D. to be filled up every year for research admissions (the strength of the candidates with a guide at any time shall not exceed the number given in Research Regulations).
- b. To approve the Academic Calendar for Ph.D. programme for the academic year.
- c. To recommend syllabi for Pre-Ph.D. course work for Paper-I (Research Methodology) approved by the BoS, concerned.
- d. To suggest panel of examiners and paper setters for Pre-Ph.D. examinations Paper-I (Research Methodology).
- e. To prepare Database of experts for each specialized area which can be used for the preparation of panel of examiners for adjudicating the Ph.D. thesis. The database may be periodically updated and made available to BoS. To evaluate the progress in the research work of the scholars.
- f. To participate in all the Viva-Voce examinations and seminars of the Pre.Ph.D./Ph.D. programmes.

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